

## Minutes of the 2023 AACTM Meeting

The meeting was held on March 4, 2023 at Troy University.

The meeting was called to order at 3:47 with 14 members present and Andrei Pavelescu (University of South Alabama) presiding.

A motion was made to approve the 2022 AACTM minutes– 1<sup>st</sup> Jamie Adams (USA), 2<sup>nd</sup> Loretta Westry (Miles). The minutes were unanimously approved.

Janie Kennedy (Samford) gave the Treasurer's Report. The current balance at the start of the 2023 meeting is \$1658.80.

CMSOA - The proposed constitution for the Council of Mathematical Sciences Organizations in Alabama was distributed. (It is included at the end of the minutes.) A discussion was held regarding AACTM joining. Membership fees for organizations will be based on their annual budgets. The estimation for AACTM to join was \$100 per year for dues.

Jamie Adams made a motion for AACTM to join with limit of \$100 for our annual membership fee. Loretta Westry seconded the motion. The voting results:

For- 12; Opposed – 0; Abstain -2 The motion carried and AACTM will be joining.

Dr. Feldvoss (USA) is retiring and needed to be replaced on the Alabama Journal of Mathematics Board. Hoa Dinh is the Managing Editor for the journal. Hoa Dinh (1<sup>st</sup>) nominated Ken Roblee (Troy University) and Janie Kennedy seconded the nomination. The vote was 13 for and 1 abstained from voting. Ken Roblee is our new AACTM representative for the Alabama Journal of Mathematics. A discussion about the journal followed. Jim Gleason (Alabama) said ACTM (Alabama Council of Teachers of Mathematics) members might be willing to submit to the journal, but in Word, not LaTeX. Faculty/Students are encouraged to submit to the Alabama Journal of Mathematics.

AACTM Slate of officers, 2023-2024

President – Loretta Westry (Miles College)

Vice-President - Kwadwo Antwi-Fordjour (Samford University)

Secretary / Treasurer - Janie Kennedy (Samford University)

Members at Large (2022-2024) Jamie Adams (University of South Alabama)

(2023-2025) George Lytle (University of Montevallo)

(The nomination for George Lytle, University of Montevallo, was made by Charles Morris (1<sup>st</sup>), Kwadwo Antwi-Fordjour (2<sup>nd</sup>))

A motion was made to approve the slate of officers. 1<sup>st</sup> (Jamie Adams) 2<sup>nd</sup> Charles Morris. The motion was approved unanimously.

The gavel was passed to Loretta Westry.

Thanks to Ken Roblee and other local organizers and Troy University for hosting.

A discussion was held about potential locations for future meetings. The 2024 AACTM meeting will be hosted by the University of Alabama.

Future hosts: 2025 Samford, 2026 University of South Alabama, 2027 Montevallo

For additional new business, Andrei Pavelescu started a discussion about possible advocacies to focus on as an organization. Some ideas discussed were to pursue a panel of teaching topics, increasing networking among math faculty in our state, a methods of teaching workshop, a grant-writing workshop, and holding a virtual panel on open source materials in the fall. Jamie Adams suggested that Steven Clontz (USA) would be a good person to organize a virtual session in the fall about open source mathematics resources. The plan is to do this in the fall semester.

The meeting was adjourned at 4:37.

## **Proposed CMSOA Constitution and Bylaws**

### **Constitution**

#### **Article I. Name**

The name of this organization shall be the Council of Mathematical Sciences Organizations in Alabama, hereinafter referred to as the CMSOA.

#### **Article II. Purpose**

The purpose of the CMSOA shall be to encourage in the broadest manner the coordination of the activities of member organizations in the advancement of the mathematical sciences in Alabama. This purpose is to be pursued by maintaining communications within the mathematical sciences community and between that community and others, promoting public understanding of the importance of mathematics education in a technical society, exchanging information between member organizations, and other related activities as desirable and fiscally feasible.

#### **Article III. Membership**

**Section 1.** Regular Members shall be local or state organizations which have as one of their primary objectives the increase or diffusion of knowledge related to the mathematical sciences through promotion of research, improvement of education, or advancement of applications.

**Section 1a.** Any organization qualifying for regular membership may be admitted by consent of three-fourths of the then current voting membership of the Council of the CMSOA.

**Section 1b.** Any regular member may withdraw from the CMSOA one year following written notification of such intention.

**Section 1c.** Any regular member that ceases to be eligible for membership under Section 1 above or that fails to meet its obligations to the CMSOA may be dropped from membership by a unanimous vote of the remaining members of the Council.

**Section 2.** Student Members shall be local or state organizations of students in secondary or post-secondary institutions that are recognized as official organizations by their institutions, and which have as one of their primary objectives the increase or diffusion of knowledge related to the mathematical sciences through promotion of research, improvement of education, or advancement of applications.

**Section 2a.** Any organization qualifying for student membership may be admitted by consent of the Executive Committee of the CMSOA.

**Section 2b.** Any student member may withdraw from the CMSOA at any point with written notification of such intention.

**Section 2c.** Any student member that ceases to be eligible for membership under Section 2 above or that fails to meet its obligations to the CMSOA may be dropped from membership by a unanimous vote of the Executive Committee of the CMSOA.

**Section 3.** Associate Members shall be local or state organizations who may not qualify for regular membership, but wish to be part of the discussions of the Council.

**Section 3a.** Any organization requesting associate membership may be admitted by consent of the Executive Committee of the CMSOA.

**Section 3b.** Any associate member may withdraw from the CMSOA at any point with written notification of such intention.

**Section 3c.** Any associate member may be dropped from membership by a unanimous vote of the Executive Committee of the CMSOA.

#### **Article IV. The Council**

**Section 1.** The Council shall be the governing body of the CMSOA and shall determine all scientific, professional, and fiscal policies and activities.

**Section 2.** The Council shall consist of the presidents (or equivalent) of the regular member organizations, or their designated representatives, and the officers of the CMSOA.

**Section 2a.** Student organizations shall collectively choose a representative to sit on the Council.

**Section 2b.** Associate Members shall be invited to participate in discussions of the Council, but are not voting members of the Council.

**Section 3.** The Council shall elect the officers of the CMSOA as specified in the Bylaws. They will also serve as the corresponding officers of the Council.

**Section 4.** The Council may invite the designated representative of any organization not eligible for membership under Article III to sit on the Council with voice but not vote.

#### **Article V. Amendments**

**Section 1.** Any regular member organization or Council member may propose to the Council, in writing, amendments to this Constitution. After a 30-day period of consideration by the member organizations, if approved by electronic ballot or by a vote at a meeting, by two-thirds of all voting members of the Council the amendment shall be adopted.

**Section 2.** Bylaws may be adopted or amended by the Council at any meeting by a two-thirds majority of those voting, provided the proposed changes have been announced to the members of the Council electronically at least 30 days before the meeting.

#### **BYLAWS**

##### **Article I. Officers**

**Section 1.** The officers of CMSOA shall be selected from the membership of the regular member organizations and shall include a Chair, a Chair–elect, or Past–chair, additional elected members of the Executive Committee as specified in Article III Section 1 of the bylaws, a Secretary and a Treasurer (or Secretary–Treasurer).

**Section 2.** Election of officers is by the Council. The election shall occur at the annual meeting of the Council for terms beginning immediately upon election. The Chair, Secretary, and Treasurer (or Secretary–Treasurer) each serve for a period of two years. The Chair–elect and immediate Past–Chair serve for one year. These officers shall serve until their successors have been duly elected.

**Section 3.** The Council shall fill a vacancy in any office at a regular meeting or by mail or electronic vote, if necessary.

##### **Article II. Meetings of the Council**

**Section 1.** The Council shall hold regularly two meetings a year, approximately six months apart.

The first regularly scheduled meeting in a calendar year shall be referred to as the Annual Meeting.

**Section 2.** The scheduling of meetings may take account of the meetings of other organizations likely to be attended by members of the Council.

**Section 3.** One–half of the Council shall constitute a quorum.

**Section 4.** If the regular representative of a member organization is unable to attend a meeting of the Council, he or she may appoint a substitute from the organization to attend in his or her stead with full voting rights.

##### **Article III. Committees**

**Section 1.** There shall be an executive committee of the Council consisting of the Chair,

Chair–Elect or Past–Chair, Secretary, Treasurer (or Secretary–Treasurer), and two additional elected members. Each of the two additional members shall be a president or equivalent of a member organization at some time during the year he or she takes office. They shall be elected by the Council at its annual meeting for a term of two years. Their terms shall expire in alternate years.

**Section 2.** The executive committee shall have the power to act for the CMSOA on matters on which authority has been delegated to it by the Council and which require immediate action at times when the Council is not in session. At least thirty days before the annual meeting, the executive committee shall distribute to all members of the Council a recommended budget for the subsequent fiscal year. This recommended budget shall be based on a report drafted by the Treasurer. The Council shall adopt a budget at the annual meeting and determine the dues necessary for its support.

**Section 3.** The Council may establish additional committees as required for the work of the CMSOA. The members of these committees need not be chosen from the Council.

#### **Article IV. Dues**

**Section 1.** The dues of member organizations of the CMSOA shall be determined by the Council. Considerations shall be given to the basic budget of the CMSOA and the size, financial strength, and scope of activities of each member organization. Dues shall be paid annually in advance.

**Section 2.** Any proposal for changes in dues shall be circulated to the members of the Council at least thirty days before decision by the Council.

**Section 3.** Organizations invited to send their representative to sit on the Council without vote may be asked to pay minimum dues.

#### **Article V. Admission of New Members**

**Section 1.** An organization applying for membership shall have existed for at least five years, and have a recognized state/local agenda.

**Section 2.** An organization applying for regular membership shall have stated in its constitution or bylaws and have exhibited in its activities that its objectives is the furtherance of one or more scholarly activities (meaning research in, education in, and/or application of) one or more of the mathematical sciences or the furtherance of one or more fields within the mathematical sciences or the promotion of the interest of mathematics at one or more educational levels.

**Section 3.** The applying organization shall give assurance that it is prepared to pay the current annual dues set by the CMSOA for organizations of the type of the applying organizations and, in particular, in the case of small organizations, the current minimum dues set by the CMSOA.

**Section 4.** The applying organization's status under the Internal Revenue Code shall be such so as not to jeopardize the possible tax-exempt status of the CMSOA. (Normally this shall mean that the organization qualifies under Section 501–C–3 of the Internal Revenue Code).

**Section 5.** The application shall be submitted to the CMSOA Council for action in accordance with Article III, Section 2, of the Constitution of the CMSOA.

Adapted from the CBMS Constitution and By-laws